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**Download Citrix onto personal PC**

You need to have authenticator set up before you can work remotely

Graphical user interface, application

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If you haven’t, you will need to get this set up while you are in the branch on the company network

Then head over to <https://aka.ms/mfasetup> and follow the instructions (They are pretty straight forward 😊)

Once this is done you can continue with the following instructions on the next page:

Head over to <https://citrix.ggh.co.nz>

You will be asked to sign in with your work email address and password

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You will then need to approve sign in

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When it asks you to stay signed in click **no.**

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Click **Detect Receiver**

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Tick **I agree with the Citrix License Agreement** then **Download**

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This page will show up and the download will start at the bottom of the browser

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Once it has finished downloading, click the file

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You will be prompted with **Do you want to allow this app to make changes to your device?** Click **yes**

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A dialog box will pop up ready to install Citrix Workspace, click **start**

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Tick **I accept the license agreement** and **install**

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The install will begin – may take a couple of minutes

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Once the installation is finished, click **finish** (not add account)

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Go back to the citrix website you already have opened and click **continue**

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Open Citrix Workspace Launcher prompt will appear, click **open citrix workspace launcher**

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You should then be taken to the Citrix Storefront, go to **Desktops** and click on **Gough Group Desktop**

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The Open Citrix Workspace Launcher prompt will appear again, click **Open Citrix Workspace Launcher**

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The Gough Group Desktop should start to open

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When you get to the sign in page, username will be **gghdom\”username”** then type in your password

**A flat screen monitor

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And away we go

**A close up of a computer screen

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